



Architectural and Landscape Improvement/Alteration Application and Review Form

The Declaration of Homeshire Condominiums requires that the Board of Directors review all exterior additions, alterations and modifications. The filing and approval of applications are essential so that the character of the community will be maintained, the rights of all residents are respected, and to review that no alteration will create a hazardous condition, interfere with Association maintenance operations, or engender the integrity of structures.

Work cannot be started until approval is given by the Board. This process may take up to 60 days to complete.

HOMEOWNER _____ PHONE _____

ADDRESS _____ LOT # _____

NATURE OF IMPROVEMENT _____

CONSTRUCTION MATERIAL & COLOR (if applicable) _____

LOCATION _____

Attach a sketch of all improvements, with dimensions, on an official copy of your plot plan. Include description, pictures and/or drawings.

SERVICES WILL BE PROVIDED BY ___ Self ___ Contractor

NAME OF CONTRACTOR/SUPPLIER _____

CONTRACTOR/SUPPLIER PHONE NUMBER _____

WORK START DATE _____ ANTICIPATED COMPLETION DATE _____

The Owner(s) requesting to make the described addition, alteration or modification and by submitting this form acknowledges and agrees to comply with the following:

Owner acknowledges and has read the Declaration of Homeshire Condominiums, By Laws and/or Association policy prior to submitting this application and review form. Owner agrees to abide by the decision of the Association.

The applicant, and any subsequent Owner, is wholly responsible for all initial and recurring costs and liability associated with the installation, maintenance and repair of the described alteration. The Owner further assumes all responsibility for any damage to any common elements and/or injury that may occur as a result of this alteration and shall minimize interference and inconvenience to others.

Any approval granted by the Association shall be contingent upon all work being performed in accordance with all applicable laws, codes, ordinances and regulations of any government and/or agency(ies) and it will be the responsibility of the Owner to obtain at Owner's expense all necessary certificates, permits and licenses required by such agencies and to provide the Association with copies of same, as required.

To abide by the decision of the Association. If the modification is not completed as approved, said approval can be revoked and the modification will be required to be removed by the Owner at Owner's expense, or modified to the acceptance of the Association. The Owner shall be responsible for all reasonable costs and expenses to ensure compliance with Association standards including attorney's fees.

All approvals granted shall be in writing and automatically expire in six (6) months. Work shall be completed expeditiously once commenced, in a good workman-like manner and be in a timeframe acceptable to the Association.

If an exterior change request is wholly or partially denied, the applicant may resubmit the request within thirty (30) days further detailing its merits. The Association shall re-review the request and render a final decision.

MAIL or EMAIL to: Homeshire Condominiums
c/o AMC Management, LLC
3153 Fee Fee Road
Bridgeton, MO 63044
greg@amcassociation.com

HOMEOWNER'S SIGNATURE _____ DATE _____

THIS REQUEST IS: ___ APPROVED ___ DISAPPROVED

SIGNATURE _____ DATE _____